

February 2019 Newsletter  
**Grand Manor**

**Maintenance Emergency**  
**After Hours**  
970-589-6317



**Re-certification:**

It is very important that all tenants return their re-certification paperwork on time. Rent determination is based on this information. If you have any questions, please stop by or call Erika 874-7266 ext 7.

**Guests:**

Please report all guests. Remember, when a guest stays longer than two weeks without approval, it is considered a lease violation.

**Work orders:**

Any and all work orders need to be called in! If you are not sure what could be considered a work order please call and ask. 970-874-7266 ext 7



**Office will be closed in observance**  
**of Presidents' Day**  
**February 18th .**



**Smoking in designated areas only!**

**Office Hours**  
8 AM - 4PM  
970-874-7266



**Limited English Proficiency services are available.**  
**Habilidad limitada en inglés está disponible**

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